

EXHIBITION HALLS

Three Exhibition Halls with 224,000 square feet of contiguous space can be utilized for all types of conventions, tradeshow, consumer shows, and special events. The space divides into three separate exhibit halls to accommodate a variety of events.



SPECIAL SERVICES INCLUDED IN BASIC RENTAL

- House lighting, ventilation, heat or air conditioning during event hours. Working lights will be maintained during move-in and move-out periods.
- Housekeeping services during public open hours, corridors, lobby, open spaces and restrooms, plus one thorough cleaning of these same areas during non-open hours. Specific times to be coordinated with an Event Manager.
- Use of the outdoor marquee available. Ask Event Manager for details.

SPECIAL SERVICES NOT INCLUDED IN BASIC RENTAL

- Licensee is responsible for removal of bulk trash, crates, pallets, packing materials, lumber, carpet, tape residue marks, etc. prior to show opening and following move-out.
- Crowd Management, Stagehands, Event Operations, Carpet Cleaning, Dock Control, Parking, and Box Office rental (Ticket sellers/takers if applicable), Emergency Medical Technician will be determined based on individual programs.
- Booth and/or aisle carpet cleaning porter services.
- All equipment requests, with the exception of “available” banquet rounds / chairs for catering, are to be directed to your general service contractor. The facility does not provide equipment for the Exhibit Halls.

USE OF LOBBY AREAS

- Lobby areas are reserved for uses such as registration, and is subject to approval by the Convention Center.
- If registration space is required by the Licensee utilizing an Exhibit Hall it will be provided at no charge in entrance lobby areas or other mutually agreed upon locations. Registration equipment, telephones, and electrical services are not included. Registration layouts and exhibit hall floor plans must be approved in advance by the Convention Center and Fire Marshal prior to selling booth space.

LOADING DOCKS

There are loading docks that service the three Exhibit Halls.

Hall A- North Dock.....5 truck bays plus a ramp
Hall B- North Dock.....3 truck bays
Hall C- South Dock..... 8 truck bays plus ramp

EXCLUSIVES

CROWD MANAGEMENT / PEER SECURITY / USHERS

Duties and responsibilities of the ushers are to assist patrons, protect the building and to control access into show areas. Additional duties and responsibilities may be required based on individual events.

HOUSE SOUND – PROJECTION INC.

Projection Inc. is the exclusive operator of all in-house sound systems. Projection Inc. is required to provide all labor, audio equipment and microphones feed to these “house” sound systems.

DOCK ATTENDANT

All events that utilize a loading dock must use facility dock controllers to marshal trucks and exhibitor vehicles during all applicable hours the dock is open.

MEDICAL & SAFETY TECHNICIAN

For all events with more than 300 attendees, it is necessary that an EMT be employed to administer emergency first-aid treatment with backup provided by the Long Beach Fire Department Medical & Safety Management Technicians will be scheduled by your Event Manager.

TELECOMMUNICATIONS / INTERNET – SMARTCITY

There are charges for telephone line installation and all calls. High speed Internet access with IP addresses are available in addition to Full T1 connectivity. Complimentary Wi-Fi is available in the lobby of all areas of the facility.

RIGGING - LA STAGECALL

LA Stage Call along with our In-House Stagehands provide all rigging & labor associated with theatrical productions in Exhibit Halls, Ballrooms, Theaters and Pacific Ballroom.

BOX OFFICE / TICKETMASTER / UNIVERSAL

Any event that has ticket sales to the public must consult the Box Office to ascertain if those sales need to be run through our office. Available services include ticket printing costs, roll stock tickets, event staffing and box office rental.

CATERING – PREMIER FOOD SERVICE

Food and Beverage provider for both concessions and catering at the Long Beach Convention Center.

GENERAL SERVICE CONTRACTOR

The LBCEC is a supporter of union labor for events hosted at the facility. Every event’s official general service contractor (GSC) provides drayage, decorating, rigging, exhibit construction, carpentry, and freight movement. General Service contractors must follow all local union jurisdictions that apply to LBCEC.

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