

Come to
see events
**in a whole
new light.**

「*projection*」

Being your on-site provider has its own advantages.

Projection is the official In-House Audio Visual, Production Management, and Computer Services provider for the Long Beach Convention and Entertainment Center. This means we're already intimately familiar with every square-foot of the event space—allowing you to maximize the impact of your presentation technology.

The Convention Center is stocked with our own state-of-the-art and well-maintained equipment, providing built-in backup gear to easily handle any last-minute pop-up requirements. Plus, our on-site working relationship with venue staff and partnerships with local labor and vendors ensures that all those servicing your event are always in sync and communicating.

This is just one of the ways we keep our client's best interests at the core of everything we do.

Projection In-House Advantages

- Projection is the exclusive operator of the in-house audio systems at the Long Beach Convention Center. We provide a single vendor solution for meeting room audio, eliminating the expense and inconvenience of setting speakers in meeting rooms.
- Projection provides complete, turn-key audiovisual solutions for any size event. We support general sessions, breakout meetings, press conferences, exhibit audiovisual, presentation management, livestream / broadcast, lighting, scenic, and event strategy / consultation.
- Instant communication: As part of the in-house team, Projection is in constant communication with key facility staff 24/7 throughout the event. When available, Projection can set meeting room and event spaces without additional room rental costs ahead of time.
- Instant authorization: Our team of dedicated management staff are always on site during your event. We are available for immediate consultation and authorization in emergency situations.
- Projection is an extension of the facility staff. We work closely with your event manager to ensure rooms are set properly and on-time.
- Projection maintains an inventory of audiovisual equipment on site located in key areas around the facility. We have ample backup equipment already on site for rental. Eliminate the cost of equipment shipping, trucking, & dock labor.
- Projection has an experienced and deep bench of local labor who know the facility and our equipment. Projection does not charge for travel, per-diem, hotels, and transportation for event labor.

Projection In-House Services

- Audio equipment rentals: General Session, Breakout, Exhibit, Performance
- External sound and PA systems for 10 to 10,000 attendees
- Audio recording for events and meeting rooms
- Simultaneous interpretation booths and services
- Silent Theater: Audio Headset rentals
- Video equipment rentals: General Session, Breakout Rooms, Exhibits
- Complete Virtual & Hybrid Event Services
- Projection equipment, HD & 4K
- Screen Rentals: General Session & Breakout Rooms
- Camera Rentals: PTZ / Robotic and Broadcast Cameras for recording and IMAG
- Live broadcast equipment for webcasts & livestreams
- Presentation capture and recording
- Overflow meeting video & audio streaming to additional meeting spaces
- LED video monitor rentals
- LED wall rentals
- Exhibitor / Trade show audio-visual equipment
- ProjectionNet – (Projection's proprietary presentation management system)
- Digital Signage systems and equipment for meeting rooms
- E-Poster systems and equipment rental
- General session / Keynote production: project management and equipment rentals
- Stage lighting, decor lighting, Intelligent lighting, LED lighting equipment
- Stage scenic design, set, and podium rentals
- Pipe and Drape rentals for General Sessions and Meeting Rooms
- Creative Services: Event Strategy, 2D Graphics – Lower Thirds / Titles, Digital Signage, Content, Scripting / Stage Management, Post Production / Editing.
- CAD floor plans, lighting / rigging plots, and full color 3D renderings
- Teleprompter equipment and services
- Closed Captioning / TTY services
- Computers, Printers, Copiers, and office networking
- Complete audio-visual labor for events

Contact Projection for an Audio Visual proposal for your upcoming event.
Reach us by phone at 562-499-7546 or by email at lbccadmin@projection.com



「*projection*」



Long Beach Convention Center

Rental Price Schedule

In-House Audio Visual Services

Video Projection Equipment

Projector Assist Packages

Projection Assist Packages include support for a client provided projector.

AV Safelock Stand, HDMI Cable, & AC Power Strip.....	\$125
Projector Assist Package & Tripod Screen.....	\$225
Projector Assist Pkg & 4'11" X 8'9" Fast Fold Screen.....	\$500
Projector Assist Pkg & 7'6" x 13'4" Fast-Fold Screen.....	\$850
Projector Assist Pkg & 9' x 16' Fast-Fold Screen.....	\$1050

Projector & Screen Packages

5000 Lumen HD Projector Packages:

5K HD Projector Pkg & Tripod Screen.....	\$725
5K HD Projector Pkg & 4'11" X 8'9" Fast Fold Screen.....	\$1000

7000 Lumen HD Projector Packages:

7K HD Projector Pkg & 4'11" x 8'9" Fastfold Screen.....	\$1125
7K HD Projector Pkg & 7'6" x 13'4" Fast-Fold Screen.....	\$1475
7K HD Projector Pkg & 9' x 16' Fast-Fold Screen.....	\$1675

Tripod Projection Screens

Tripod Screen - 6-8'.....	\$100
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Projection Screen Kits (16:9)

4'11" x 8'9" Fastfold Screen.....	\$375
7'6" x 13'4" Fastfold Screen.....	\$725
9' x 16' Fastfold Screen.....	\$925
12' x 21'4" Fastfold Screen.....	\$1450

Screens 26' Wide and Larger are Frame Only (Flown). Call for Pricing.

Projectors

LCD Projector - 5,000 Lumen HD.....	\$500
LCD Projector - 7,000 Lumen HD.....	\$625
DLP Projector - 12,000 Lumen HD.....	\$1100
DLP Projector - 14,000 Lumen HD.....	\$2000
Laser Projector - 17,000 Lumen HD.....	\$2850
Laser Projector - 22,000 Lumen HD.....	\$3500
Projector Lens for DLP Projectors.....	\$225-\$750

Video Equipment

Video / Computer Monitors

24" HD LCD Flat Panel Monitor.....	\$250
32" HD LED Flat Panel TV / Monitor.....	\$350
40" HD LED Flat Panel TV / Monitor.....	\$450
55" HD LED Flat Panel TV / Monitor.....	\$650
65" HD LED Flat Panel TV / Monitor.....	\$750
70" HD LED Flat Panel TV / Monitor.....	\$850
75" 4K LED Flat Panel TV / Monitor.....	\$950

* Monitor rentals include a floor or table stand.

* Monitor rentals 40"+ include built-in speakers.

Video Scaling / Switching

Roland V-80 Video Switcher.....	\$550
Roland V-160 Video Switcher.....	\$850
Barco S3 Switching System.....	CALL
Barco E2 Switching System.....	CALL

Video Players & Recorders

USB Media Player.....	\$100
Video Record Feed.....	\$125
Macbook Laptop with Miti Playback Software.....	\$500
AJA Ki-Pro Ultra Hard Disk Recorder.....	\$750
AJA Ki-Pro Go Hard Disk Recorder.....	\$575

Video Camera Systems

Broadcast HD Camera Package.....	\$2625
Includes Camera, CCU, Standard Lens (19x) and Tripod.	
42x Long Camera Lens.....	CALL
Spider Pod Camera Riser.....	\$250

PTZ Robotic Camera w/ Controller (GS / Broadcast).....	\$2500
PTZ Robotic Camera w/ Controller (Breakout).....	\$2150

Presentation Accessories

Laser Pointer.....	\$30
Presentation Slide Remote.....	\$50
PerfectCue Remote.....	\$200
Speaker Timer - Digital Shot Clock.....	\$200
Flipchart with Post It Pad and Markers.....	\$75

Audio Equipment

Microphones

Podium Microphone.....	\$65
Slimline Podium Microphone.....	\$75
Table / Floor Microphone.....	\$65

Wireless Hand-held Microphone.....	\$175
Wireless Lavalier Microphone.....	\$175
Wireless Headset Microphone.....	\$250

PTT Conference Microphone - Wireless Microphone - 5-Pack.....	\$750
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Band / Specialty Mic Packages.....	CALL
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Audio Equipment

Direct Box (Computer Audio).....	\$50
Record Feed	\$50
Press Patch / Mult Box.....	\$150
Digital Audio Recorder.....	\$150

Audio Mixers

8-Channel Audio Mixer.....	\$125
16-Channel Digital Mixer.....	\$250
Yamaha QL1 16-Channel Digital Console.....	\$600
Yamaha QL5 32-Channel Digital Console.....	\$1000

Speaker Packages

Powered Speaker w/ stand.....	\$110
Meyer M'elodie Line Array Speaker Packages.....	CALL

Projection has speaker packages tailored for public address and musical events staged in the ballrooms, auditorium and exhibition halls.

Communications

2-Channel Wired Intercom Package - 8 station.....	\$350
2-Channel Wireless Intercom Package - 4 station.....	\$1200
2-Channel Wireless Intercom Package - 6 station.....	\$1575

2-Way Radio	\$75 Day / \$225 week
2-Way Radio Surveillance Style Earpiece.....	\$50 Day / \$110 week
2-Way Radio Repeater System.....	\$475 Day / \$750 week

Audio Services

Projection is the exclusive operator of the In-House speaker system.



Pipe & Drape

Pipe and Drape

16' Black Velour Pipe and Drape (per foot).....	\$22
20' Black Velour Pipe and Drape (per foot).....	\$27
20' Gray Velour Pipe and Drape (per foot).....	\$30

Rental Terms and Conditions

- Payment in full (100%) is required 15 days prior to event load in date.
- Equipment pricing is per day, per room.
- Rental prices do not include, set-up, strike, or operation labor.
- Rental rates are subject to CA state sales tax.
- Prices subject to change without notice due to availability and market conditions.

Computer Equipment

Computers

PC Laptop..... \$250 / Day | \$500 / Week
Includes 14" Monitor, Current Windows , Current Office
Macbook Pro Laptop.....\$375 / Day | \$650 / Week
Includes Current OS, Current iWork, Current Office
Custom configurations welcome. Please call for pricing.

Printers

B&W LaserJet Printer (8.5"x11")..... \$475 / Week
Network Color Printer.....\$975 / Week
Toner replacement is an additional cost.

Labor

Audio Visual Technicians

Set / Strike Labor..... \$113 / hr
Audio Visual Floater / Operator.....\$123 / hr
Audio, Video, Lighting Lead Technician..... \$133 / hr
Specialty labor is available to suit the technical needs of your event.

Additional Services

Projection can provide a wide range of event production and meeting services.

- Hybrid / Virtual event services
- ProjectionNet - Presentation management
- Digital signage
- Presentation capture
- Overflow meeting video & audio streaming
- Audience response systems & engagement
- Webcasting / Live Streaming & Broadcast

Terms & Conditions

- Half Day / 5 hour minimum labor call.
- Day rate based on a 10 hour / call.
- 1.0x Regular Rate Time: Mon-Fri 7am-5pm.
- 1.5x the regular rate after 10 hours.
- 1.5x the regular rate time: Mon-Fri 5pm-7am., Sat & Sun
- 2.0x the regular rate after 14 hours.
- 2.0x the regular rate for Holiday calls.
- Labor is not subject to CA state sales tax.
- Labor rates are subject to change.

Request a Proposal

Projection welcomes the opportunity to propose Audio Visual services for you special event, meeting, or conference.

You can call Projection for a quote:

Monday through Friday, 8am - 5pm
Phone (562) 499-7546.

Send us your RFP: lbccadmin@projection.com.



Find out more about our event services on the web:
www.projection.com

EXHIBITOR AUDIO VISUAL ORDER

Long Beach Convention & Entertainment Center

ORDER ONLINE:

PROJECTIONEXHIBITS.BOOMERECOMMERCE.COM



Email: lbccadmin@projection.com

Phone: 562-499-7546

Projection is the official in-house audio visual, computer, and video display supplier. Projection will be on-site from set up through dismantle.
Rates published are for the entire duration of the event. Advance Rate applies to orders received 15 days before the move-in date.

Computers & Accessories				
Equipment	Qty	Advance Rate	Standard Rate	Total
PC Laptop: 14" Display, Current Windows, Current Office, Ethernet, Wifi, USB Mouse, & Cable Lock		\$500	\$600	\$
Macbook Laptop: 14" Display, Current OS, Current Office, Ethernet, Wifi, USB Mouse, & Cable Lock		\$750	\$900	\$
Apple iPad Pro: 11" 128GB - iPadOS 26		\$350	\$400	\$
Wireless Keyboard & Mouse Set		\$100	\$125	\$
Wireless Slide Advance Remote		\$100	\$125	\$

LED / Touchscreen Monitors				
Equipment	Qty	Advance Rate	Standard Rate	Total
24" HD LCD: 1920 x 1080 Resolution - Table Stand Only		\$500	\$600	\$
32" HD LED: 1920 x 1080 Resolution - Table Stand Only		\$700	\$850	\$
40" HD LED: 1920 x 1080 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$900	\$1025	\$
55" HD LED: 1920 x 1080 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$1300	\$1575	\$
65" HD LED: 1920 x 1080 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$1500	\$1800	\$
75" HD LED: 1920 x 1080 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 84" Floor Stand		\$1900	\$2275	\$
86" 4K LED: 3240 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 84" Floor Stand		\$2500	\$3000	\$
40" 4K LED Touchscreen Monitor: 3240 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$1250	\$1500	\$
48" 4K LED Touchscreen Monitor: 3240 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$1575	\$1900	\$
55" 4K LED Touchscreen Monitor: 3240 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$2125	\$2550	\$
65" 4K LED Touchscreen Monitor: 3240 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$2750	\$3300	\$
84" 4K LED Touchscreen Monitor: 3240 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ Wall Mount ☐ 72" Floor Stand		\$4250	\$5100	\$
LED Digital Signage: LED iPoster Screen 1.9mm Includes (2) Panels - Built-in media player		\$3250	\$3900	\$
Floor Monitor Stand - Shelf		\$125	\$150	\$
Touchscreen Monitor Kiosk Stand		\$325	\$400	\$
Apple iPad Stand ☐ Counter / Table ☐ Floor		\$350	\$425	\$
USB Media Player		\$200	\$250	\$

Audio Equipment				
Equipment	Qty	Advance Rate	Standard Rate	Total
Digital Wireless Microphone Kit Please check / circle option ☐ Hand Held ☐ Lapel		\$350	\$400	\$
Digital Wireless Headset Microphone		\$450	\$500	\$
Small Booth Sound System Includes (1) Speaker, Floor Stand, 8-Channel Mixer, D.I. Box, (1) Wired Hand Held Microphone with Stand		\$625	\$750	\$
Large Booth Sound System Includes (2) Speakers, Floor Stands, 8-Channel Mixer, D.I. Box, (1) Wired Hand Held Microphone with Stand		\$850	\$1025	\$

* Audio Operator labor is available and may be required for some rental uses - call for pricing.

Projection offers a complete turnkey solutions for all exhibit AV needs

LED Walls / Projectors / Screens / Audio

Email us your RFP: lbccadmin@projection.com



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Long Beach Convention & Entertainment Center

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Rates published are for the entire duration of the event. Advance Rate applies to orders received 15 days before the move-in date.

Totals

1) Equipment Rental Sub Total: from page 1	\$
2) California State Sales Tax: 10.5%	\$
3) Equipment Set / Strike Labor: 55% of Equipment Total or \$565 flat fee - whichever is greater. <i>** Equipment Set / Strike Labor includes Preparation, Delivery, Set-Up, On-Site Assistance, Strike, and Return.</i>	\$
4) Order Total:	\$

Order Instructions

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Customer / Exhibitor Information

Company Name:	Ordered By:
Show / Event Name:	Phone:
Delivery Date:	Email:
Delivery Time: ☐ 9AM-12PM ☐ 1PM-4PM	On-Site Contact Name:
Booth Number:	On-Site Contact Cell Phone:

***A representative of your company MUST BE PRESENT at the time of delivery for set up instructions and delivery verification.
Please note that equipment will not be left / set up in an unattended booth.***

Payment Information

Complete this form and email it to lbccadmin@projection.com.
A Projection representative will share an order summary and secure credit card payment link to confirm.
Let us know if you prefer an ACH payment option when you place your order.
Purchase Orders are not considered a form of payment.

Orders are not confirmed until full payment is received.

Questions?
Call: 562-499-7546
Email: lbccadmin@projection.com

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Rental Agreement

All equipment rentals are based on event rates and apply to event days only. Equipment rental prices do not include labor, delivery, electrical services, or removal of equipment from your booth. It is understood and agreed that EXHIBITOR is renting PROJECTION equipment for a specified period of time and is responsible for its safe return. EXHIBITOR hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and / or damage to said property. All rental equipment must be returned to PROJECTION in the same condition as it was in at the time of delivery to EXHIBITOR, reasonable wear and tear excluded. EXHIBITOR will immediately notify PROJECTION of any damage to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR's care, custody and / or control. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of PROJECTION in each instance.

Cancellation

Cancellation of equipment rental and services must be received 72 hours prior to delivery date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will apply.

PLEASE NOTE:

ALL PAYMENT, INCLUDING APPLICABLE TAX, IS DUE AT THE TIME SERVICES ARE ORDERED. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

Payment Terms

Full payment, including any applicable tax, is due at the time services are ordered. All payments must be in U.S. dollars. Orders received without advance payment or after the deadline date will incur additional charges as indicated on the order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of PROJECTION except where specifically identified as a sale. It is the EXHIBITOR'S responsibility to advise our Exhibit Service Personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If you are exempt from payment of sales tax, PROJECTION requires you to forward an exemption certificate for the state in which the services are to be used. Resale certificate are not valid unless EXHIBITOR is rebilling these charges to its customers. For International exhibitors, PROJECTION requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show.

These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

I HAVE READ THE FOLLOWING TERMS AND CONDITIONS

Authorized Signature:

Date:

Company Name:

Booth #:

ICW / AFFILIATE MEETING AV ORDER

Long Beach Convention Center



Email: lbccadmin@projection.com

Phone: 562-499-7546

Projection is the official in-house audio visual, computer, and video display supplier.

Clients requiring AV equipment not supplied by the host event can request supplement equipment and support by completing this form.

Computers & Accessories				
Equipment	Qty	Rental Days	Rate	Total
PC Laptop: 14" Display, Current Windows, Current Office, Ethernet, Wifi, USB Mouse, & Cable Lock			\$250	\$
Mac Laptop: 15.4" Display, Current OS, iWork, Current Office, Ethernet, Wifi, USB Mouse, & Cable Lock			\$375	\$
B&W Desktop Printer		SHOW RATE	\$475	\$

Projection Equipment				
Equipment	Qty	Rental Days	Rate	Total
Projection Assist Package: Includes projector stand / cart, power strip, extension cord, HDMI Cabling			\$125	\$
Projection Assist Package with Tripod Screen			\$225	\$
5000 Lumen Projector & Tripod Screen Package			\$725	\$
5000 Lumen Projector & 4'11" x 8'9" Fast-Fold Screen Package			\$1000	\$
7000 Lumen Projector & 7'6" x 13'4" Fast-Fold Screen Package			\$1475	\$
7000 Lumen Projector & 9' x 16' Fast-Fold Screen Package			\$1675	\$
Laser Pointer			\$30	\$
Presentation Slide Remote			\$50	\$
Flipchart with Post-It Style Pads Markers			\$75	\$

Video Equipment				
Equipment	Qty	Rental Days	Rate	Total
24" HD LCD: 1920 x 1080 Resolution			\$250	\$
32" HD LED: 1920 x 1080 Resolution			\$350	\$
40" 4K LED: 3840 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ 72" Floor Stand			\$450	\$
55" HD LED: 1920 x 1080 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ 72" Floor Stand			\$650	\$
65" HD LED: 1920 x 1080 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ 72" Floor Stand			\$750	\$
75" 4K LED: 3840 x 2160 Resolution - Internal Speakers Please check / circle stand ☐ Table Top ☐ 72" Floor Stand			\$950	\$
Monitor Floor Stand Shelf			\$125	\$
USB Media Player			\$100	\$

Audio Equipment				
Equipment	Qty	Rental Days	Rate	Total
Wireless Digital Microphone Please check / circle option ☐ Hand Held ☐ Lavalier			\$175	\$
Wired Microphone Please check / circle option ☐ Podium ☐ Table ☐ Floor / Q&A			\$65	\$
Computer Audio - Direct Box			\$50	\$
Small Breakout Room Speaker System w/ 8-ch Mixer Includes (2) Powered Speakers on Stands			\$345	\$
Digital Audio Recorder* - requires operator			\$150	\$

* Multiple Microphones may require a mixer / operator. Projection will advise when we receive your request.

* Additional Audio Visual Equipment Available - Please call Projection at 562-499-7546 for a custom proposal.

Email us your RFP: lbccadmin@projection.com

Equipment Rental Subtotal	\$
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ICW / AFFILIATE MEETING AV ORDER
Long Beach Convention Center



Email: lbccadmin@projection.com
Phone: 562-499-7546

*Projection is the official in-house audio visual, computer, and video display supplier.
Clients requiring AV equipment not supplied by the host event can request supplement equipment and support by completing this form.*

Totals	
1) Equipment Rental Sub Total: from page 1	\$
Choose (1) Labor Calculation Below:	\$
2) Meeting Room Equipment Set / Strike: 55% of Equipment Total or \$565 flat fee - whichever is greater. ** Equipment Set / Strike Labor includes Preparation, Delivery, Set-Up, On-Site Assistance, Strike, and Return. ** Meetings requiring in-room operators and Meetings longer than 1-day may require additional float / operation labor. ** Projection will share a proposal for approval before confirming the order request.	\$
3) Add-On Items to Existing Room Set: 55% of Equipment Total or \$225 flat fee - whichever is greater. ** Applicable only when adding on item(s) in a meeting room that has existing AV already set in the room.	\$
4) California State Sales Tax: 10.5% - Equipment Rental Total is taxable	\$
5) Order Total:	\$

Order Instructions

Customer / Meeting Contact Information	
Company Name:	Ordered By:
Show / Event Name:	Phone:
Meeting Date(s):	Email:
Meeting Start & End Time:	On-Site Contact Name:
Meeting Room Name / Number:	On-Site Contact Cell Phone:

Audio Visual Equipment must be paid in full for confirmation and delivery.

Payment Information

Complete this form and email it to lbccadmin@projection.com.
A Projection representative will share an order summary and secure credit card payment link to confirm.
Let us know if you prefer an ACH payment option when you place your order.
Purchase Orders are not considered a form of payment.

Orders are not confirmed until full payment is received.

Questions?
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Email: lbccadmin@projection.com

ICW / AFFILIATE MEETING AV ORDER

Long Beach Convention Center



Email: lbccadmin@projection.com

Phone: 562-499-7546

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These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

I HAVE READ THE FOLLOWING TERMS AND CONDITIONS

Authorized Signature:

Date:

Company Name:

Room #: